

Directorate-General for Personnel
Directorate for HR Support and Social Services
Working Time and Childcare Facilities Unit

Privacy Statement

for parents whose children are enrolled in childcare facilities
managed by the European Parliament or having contracts with the EP

When enrolling children for childcare facilities managed by the EP or that have contracts with the EP, we have to process administrative data directly relating to you. We also hold administrative and medical data relating to the child(ren) enrolled at the crèches.

For your information, the personal data on your file is processed in accordance with Regulation (UE) 2018/17251 of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data. Such data can be processed by the European Parliament's Working Time and Childcare Facilities Unit only for the purposes of use, management and follow-up of the enrolment file, although it may, if necessary, be passed on to supervisory or inspection bodies under Community law. Parents have a right of access to personal data relating directly to them or relating to their child(ren) and a right to amend the data.

If you have any questions on the data recorded, contact the European Parliament Working Time and Childcare Facilities Unit. The unit responsible for processing the collected data will ensure that the questions raised by the data subject are answered. If there is no reply from that department, the person may refer the matter to the European Parliament's data protection officer². You also have the right, at any time, to bring the matter before the European Data Protection Supervisor³. The personal data will be kept in our records for up to one year after the child has left the crèche.

Finally, we should point out that, as laid down in Article 20 of the Regulation, application of the right of access may be restricted by a Community institution or body (although at the request of the parent concerned), '*...Where processing has been restricted...., such personal data shall, with the exception of storage, only be processed with the data subject's consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important...*', i.e. access rights of divorced spouses and, in this particular case, the rights of nannies or other trustworthy persons chosen and named by parents.

It is the responsibility of the parents themselves to inform the trustworthy persons shown in the enrolment documents of their rights regarding the protection of individuals in the processing of personal data.

¹ Regulation 2018/1725 is available on <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32018R1725>

² Mr. Secondo Sabbioni, Data Protection Service, European Parliament, L-2929 Luxembourg.

³ The European Data Protection Supervisor: 60, rue Wiertz, B-1047 Bruxelles; Tel: +32 2 283 19 00; Fax: +32 2 283 19 50.